South Australian Police

Implementation of HP TRIM EDRMS

The Client

South Australia Police (SAPOL) provides a broad range of police and community services to the South Australian community. Made up of over 5000 police and civilian employees, SAPOL are charting their course as a progressive and responsive organisation.

The Background

SA Police needed to implement a Records Management System that would be compatible with the client's new infrastructure and SOE (standard operating environment).

The Challenge

SAPOL utilised RecFind (version 4) as their primary corporate record management system. SAPOL had decided to upgrade their internal IT infrastructure and the SOE throughout the organisation. As a result, they were seeking to implement HP TRIM 7 and migrate the existing records metadata from RecFind.

The Information Proficiency Solution

The initial implementation featured design and implementation for the records management unit, providing a distinct record keeping framework which would then facilitate the implementation of HP TRIM 7 with workflow for the Firearms Division. Additional workflows were implemented to further improve daily operations.

Objectives

- Conduct an Implementation Assessment and Integration Capability Assessment

- Perform Technical Review & Design

- Provide Project Management in conjunction with SAPOL Project Management

- Implement HP TRIM Production Environment, as well as "test" and "training" databases

- Deploy the HP TRIM Client to all required workstations

- Conduct a configuration workshop and assist with the initial application design and configuration

- Provide support for the HP TRIM solution

- Transform Firearms Workflow processes to Electronic processing and configure accordingly

- Migrate RECORDS MANAGMENT SYSTEM Legacy data into HP TRIM production database from RecFind v4

- Conduct HP TRIM Training

Information Management and Technology Professionals

Providing a range of services focused within the Information Management and Technology industry. We work hard to understand our client's requirements.

We have experienced and certified professionals throughout Australia, who are continuously maintaining their knowledge on relevant legislation, standards, best practice, current trends and technologies.

We supply and support a range of EDRMS and Scanning software solutions

We develop our own range of productivity and connectivity tools to extend your existing investment in ABBYY, Kofax, Content Manager and Records Manager (TRIM).

We have a quality reputation with all of our work being referenceable. Our clients engage us for our experienced teams, effective delivery, project management and outsource capability.

We strive to build lasting relationships with our clients, ensuring that we support continuous improvement and maturity of processes and systems.

We are ready to assist your organisation; we have end to end capability in all areas of information management, including strategy development, business analysis, organisational change, business transformation, process design, managed services, consulting, solution development, deployment, training and support.

Quality is our Signature!